section 71 of the said Act for the information of all persons likely to affected thereby and notice is hereby given that the draft rules will be taken into consideration on or after 3rd September 1978.

Any objections or suggestions which may be received from any person in respect of the said draft rules by the state Government before the date specified above will be considered by Government. Objections or suggestions if any, may be addressed to the Commissioner for Home Affairs and Secretary to Government, Home Department, Vidhana Soudha, Bangalore-560 001.

Draft Rules

1. Title and Commencement:—(1) These rules may be called the Karnataka Excise (Sale of Indian and Foreign Liquors) (Second Amendment) Rules, 1978.

(2) They shall come into force at once.

2. Amendment of rule 3:—For sub-rule (4) of rule 3 of the Karnataka Excise (Sale of Indian and Foreigh Liquors) Rules, 1968, the following shall be substituted, namely:—

"(4). **Licences to clubs and Co-operative Societies:**—For the licences, the Agent, Secretary or Manager or any other persons entrusted with the management of the business connected with the clubs or co-operative societies shall apply for and obtain licences from the Deputy Commissioner of the District. It shall be in form No. CL. 4".

Explanation:—(i) A club is a body of persons registered under the Karnataka Societies Registration Act, 1960.

(ii) A Co-operative Society is a society registered under the Karnataka Co-operative Societies Act, 1959".

By Order and in the name of the Governor of Karnataka,

M. VENKATASWAMY,
Under Secretary to Government,
Home Department.

125—G. S. R 239

FINANCE SECRETARIAT

Notification No. FD 30 SRS 77,
Bangalore, dated 27th July 1978.

In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, the Governor of Karnataka hereby makes the following rules further to amend the Karnataka Civil Services Rules namely:—

1. **Title and Commencement.**—(1) These rules may be called the Karnataka Civil Services (Fourteenth Amendment) Rules, 1978.

(2) They shall come into force with effect from the date of their publication in the Government Gazette.

2. Amendment to rule 61 of the Karnataka Civil Services Rules 1958:—

(1) The heading above rule 61 of the Karnataka Civil Services, 1958, (hereafter referred to as the said rules), shall be deleted.

(2) Rule 61 of the said rules together with the Notes thereunder shall be substituted by the following namely,

"61 (a) A Government servant may be permitted to prosecute higher studies at his own cost, in accordance with the provisions contained in rule 13 of Appendix II-A.

(b) The authority competent to permit a Government servant to prosecute part-time studies is the Head of the Department, to which the Government servant belongs.

(c) The authority competent to permit a Government servant to prosecute full-time higher studies is Government."

3. Amendment to rule 62 of the Karnataka Civil Services Rules, 1958.—

(1) The heading above rule 62 of the Karnataka Civil Services Rules, 1958, (hereafter referred to as the said rules) shall be deleted.

(2) Rule 62 of the said rules together with the Notes thereunder, shall be substituted by the following, namely,

"62(1) A Government servant may be deputed for study or training within India, in accordance with the rules contained in Appedix II-A.

(2) Where the course of study or training to which a Government servant may be deputed is prescribed by Government by a specific or general order, the authority competent to sanction his deputation is the Head of the Department, to which he belongs.

(3) In cases not covered by sub-rule (2) above, the authority competent to sanction deputation of a Government servant for study or training is Government.

(4) A Government servant deputed for study or training shall be entitled to draw daily allowance as prescribed in the following table, subject to monthly limits specified therein.

Category (vide rule 451)	Daily allowance at Bombay, Delhi, Calcutta, Madras, Simla, Mussorie, Srinagar, Goa, Daman and Diu	Monthly limit	Daily allowances at other places	Monthly limit
	Rs.	Rs.	Rs. p.	Rs.
I	35	700	20	400
II	30	600	20	400
III	25	500	15	300
IV	20	400	10	200
V	13	260	8	160
VI	12	240	6-50	130

(5) Where study or training is undergone at different stations, the period of stay at each station shall be taken into account in regulating daily allowance in accordance with the above sub-rule.

(6) A Government servant deputed for study or training should furnish in his T. A. Bill either of the two certificates prescribed below, as may be relevent :—

"Certified that I have not drawn TA/DA for this journey and halt from any non-Government source.

OR

"Certified that TA/DA admissible from non-Government sources in respect of this journey and halt has been drawn and deducted from the amount claimed in this bill."

4. Insertion of rule 62-A in the Karnataka Civil Services Rules, 1958.—

After rule 62 of the Karnataka Civil Services Rules, 1958, the following new rule shall be inserted, namely,

"62-A, Government servants who are members of the various Army, Navy and Air Force Reserves (excluding the Reserves of Officers) will, if called up for periodical training, be entitled to the following concessions in respect of their civil employment :

(1) The entire period of training including the period of transit will count as duty in the Civil post for purposes of leave, increments and pension ;

(2) During the transit period, they will be entitled to their Civil rates of pay and allowances to be met from the budget head to which such expenditure is normally debitable. No travelling allowance will, however, be admissible to them because they would travel on railway warrants and would draw money in lieu of ration and mineral water and ice allowance during summer months ;

(3) For the period of training (excluding periods of transit) if the pay and allowance (excluding concessions in kind, e.g., free ration, etc.) admissible as a reservist are less than the pay and allowances admissible in the Civil post, the difference will be paid and debited to the budget head to which the individual's Civil pay is normally debitable."

5 Amendment to Form No. 19 of the Karnataka Civil Services Rules, 1958

The existing form No. 19 of the Karnataka Civil Services Rules, 1958, shall be substituted by the following namely,

FORM 19
Appendix II-A

Bond to be executed by Government servants deputed for study/ training.

An agreement made this..... day of.....19 .....between .....hereinafter called the Deputationist which term shall include his heirs and legal representatives of the first part, and..... .... hereinafter called surety which term shall include his heirs and legal representatives of the second part and the Governor of Karnataka (hereinafter called the Government) of the third part. witnesseth;

That in consideration of the Government granting under G.O No. .....dated..... . .....to the Deputationist the concessions of Rs..... for studies in the ..... the Deputationist and the Surety covenant with the Government as follows:

1 The Deputationist shall be bound by the rules governing the sanction of deputation
2 The Deputationist shall prosecute his studies diligently.
3 The Deputationist shall return to Karnataka State within a week after the completion of his studies and shall report himself to the Government
4 The Deputationist serve the Government for a period of not less than three years in such port and on such terms as the Government may fix.
5 That in case the Deputationist fails to fulfil the above conditions 1 to 4, the Deputationist and the Surety shall be jointly and severally liable for the repayment of full amount of expenditure incurred by the Government on account of deputation with such interst thereon not exceeding ten percent per annum, as the Government may, at their option fix and demand.
6 Granting of any time to the Deputationist to pay the whole or part of the amount due from him will not absolve the Surety of his linbility.
7 It shall be lawful for Government to recover all dues to them, under this idenure as an arrer of land revenue.

In witness where of the Deputationist and the Surety above mentioned have hereunto set their hands this day and year first above written.

.....Deputationist.
.....Surety.

Witnesses:

1.....
2.....

6 Insertion of Appendix-II A:—After the existing Appendix-II to the Karnataka Civil Services Rules, 1958, the following shall be inserted as Appendix II-A, namely:—

APPENDIX II-A
(Rules 61 and 62)

Rules regulating deputation of or grant of permission to Government servants for undergoing courses of study/training within the State and outside the State but within India.

1 These rules do not apply to persons selected for pre-recruitment courses for study/training prescribed for recruitment to any post or category of posts.

2 The course of study/training within the State or outside the State but within India for which a Government servant belonging to a cadre, class or service may be deputed shall be determined and prescribed by Government by a specific or general order. The course of study/training should be directly connected with the functions of the department concerned.

3 The number of Government servants to be deputed at any point of time for study/training should be restricted to the minimum, not exceeding in any case, 5% of the sanctioned permanent strength of the concerned cadre.

4 Only those Government servants who have put in a regular service of atleast five years and who are within the age of 45 years should be selected. Such selection should be made strictly on the basis of seniority except for reasons to be recorded in writing in any particular case.

5 The successful completion of a course of study/training should not form a ground either for the grant of any additional monetary benefit in the form of special pay etc., or for being considered for promotion to a higher post. The concerned Government servant should, on completion of his study/training, join the post which he held immediately prior to proceeding for the course of study/training or the post to which he has been promoted while on deputation for the course of study or training. No supernumerary post should be created for such Government servant with a view to accommodating him on the completion of his study/training.

6 For the period of study/training, the Government servant selected to undergo training/study is entitled to claim—

(i) the period spent on training/study as duty under Rule 8(10)(c) of the Karnataka Civil Services Rules;

(ii) pay and allowances which he would have drawn but for his deputation;

(iii) travelling allowance for the first journey to and the last journey from the place of training, as admissible for journeys on tour;

(iv) daily allowance, subject to the monthly limits, as prescribed in the table in sub-rule (4) of rule 62 of the Karnataka Civil Services Rules;

(v) tution fees, if any, prescribed for the course of study/training;

(vi) any other expenditure incidental to the course of study/training.

Note : Where a Government servant is required to appear before the Central Selection Committee, New-Delhi, or any other Selection Committee, prior to his selection for deputation to undergo the course of study/training he may be allowed travelling allowance from his headquarters to Delhi or any other place of interview, as the case may be and back as admissible for journeys on tour.

7. The Government servant who is deputed for a course of study/training should execute a bond in the Form 19 before he is relieved of his duties for undergoing the course of study/training.

8. The order of deputation should indicate clearly the details of payment to which the deputationist will be entitled under these rules.

9. In case the competent authority is satisfied that the time of the Government servant during deputation has not been properly employed that authority may direct the refund of the expenditure incurred by the Government on his salary, travelling allowance, daily allowance, tuition fees and other incidental expenses in connection with the study or training, by with-holding the amount from his future pay and allowances in such instalments as may be fixed by such authority.

10. If such Government servant resigns or retires from service without returning to duty after the expiry of the period of study/training or within the period of three years for which he has to serve on return from study/training as per the bond executed by him, he should refund the full amount of the expenditure incurred by Government on his study/training with interest thereon at such rate, not exceeding ten percent, as may be prescribed by Goverment, from the date his resignation is accepted or he is permitted to retire by the competent authority till the refund of such amount fully. The provisions of this rule shall not be applicable to a Government servant who on return to duty from study/training, is permitted to retire from service on medical grounds. The amount required to be refunded under this rule should, in the case of a Government servant who resigns from service with a view to taking up employment under any

statutory or autonomous bodies or in the institutions under the control of Government, be reduced by the periods of service he has rendered under Government or under such statutory or autonomous bodies on return from study/training.

Explanation : The expenditure incurred on training used in this rule includes the amount of salary for the period of study/training, cost of fees, travelling allowance drawn by the Government servant and other expenses, if any, incurred by Government on him for the period of study/training.

11. Government may, if deemed necessary or expedient to do so either in public interest or having regard to the peculiar circumstances, waive or reduce the amount required to be refunded under rule 10 of these rules.

12. The Government servant deputed for study/training should submit to Government through the head of the Institution, progress reports, every month where the period of study/training does not exceed one year and once in every three months where the period of study/training exceeds one year and also a final report at the end of such study/training, in the Form prescribed in Annexure to this Appendix. Government would forward these reports these reports to the concerned Head of Department for scrutiny and such action as may be necessary.

13. (1) A Government servant may be permitted, at his own cost,

(a) to prosecute part-time higher studies outside office hours, if such studies can be undertaken by him without detriment to his official duties and if he has passed the Kannada Language Test and departmental examinations, if any, prescribed for the post held by him, or

(b) to prosecute full time higher studies in subjects, having a close bearing on their sphere of duty.

(2) The Government servant who is permitted to prosecute higher studies mentioned at (b) above, may be granted such leave as is at his credit and the remaining period of absence on study, may be treated as extraordinary leave, subject to a maximum of two years for undergraduate, graduate or post graduate courses and three years for doctorate courses. Such period of absence may be counted for earning increments, pension and promotion, subject to the provisions of the relevant rules.

(3) To be eligible for grant of permission for prosecution of higher studies and grant of leave for the period of study under this rule, the Government servant should have completed a service of not

less than five years and should execute a bond in the form, mentioned in rule 7 above.

7 **Amendment to rule 571 of the Karnataka Civil services Rules, 1958** :—In the first line of rule 571 of the Karnataka Civil Services Rules, 1958 the words "a Government servant or shall be" omitted.

By Order and in the name of Governor of Karnataka,

1053

G. N. HONAVAR,

Under Secretary to Government,
Finance Department,
(Expenditure-IV).

119—G.S.R. 240

ANNEXURE
(See *Rule 12*)

Note to Trainees.

This report must be submitted through your Professor or Supervising authority in charge.

Name in Block Capitals.....

File No. .....

Name of the Course of training/study.....

Sponsoring Authority.....

1. Date of arrival at the place of study.....
2. Subject for which selected.....
3. Course of study or training undertaken including subjects .....
4. Degree sought/obtained.....
5. Approximate date of degree awards.....
6. Institution in which pursuing study/training.....
7. *Course of study or training attended during the period under review.....

*All examinations (including subjects) taken with dates, results, and the grades obtained in the examination must be stated. Grades should be explained.

.....

.....

.....

8. Any prizes or other distinctions.....

9. For trainee taking Practical Training.

Name of Institution	Date of joining	Stay to last until	Nature of training

10. This report covers the period beginning from..... and lasting upto.....

Signature of the Trainee.

Place.....

Date.....

11. University or Institution Supervisor's Report on the work of the student during the period under review.

Date.....

Signature .....

12. To be filled in by the University or Institution Supervisor in the Final Report only :—

(a) Was the academic and intellectual background of the trainee found satisfactory ;

(b) Any outstanding results achieved by him ;

(c) Evaluation of Trainee's abilities and achievement ;

(d) In which field or branch in your opinion, is the trainee suited to work. viz., laboratory, field work, industry, organisation ?

(e) Your personal opinion regarding the usefulness and valve of the training/study whether or not trainee has fulfilled your expectations.

Date.....

Signature of Supervisor/Professor.

Date.....

Signature of forwarding Officer.